

Logan County Library Board Minutes

8/11/22

Call to Order (President) Called to order at 4:33

Roll Call of Members Present (President) Joni, Lydel, Syd, Melody, Katie, Kathy

Reading of May Minutes by (Melody)

Motion to Pass Minutes as Read: Syd

2nd the motion: Katie

Vote passes #: 5/5

Finances (Treasurer) spent: \$1278.75 , previous balance \$11,670.11 , current balance \$10,391.36

Library Director Report (Librarian)

Kathy is only going to keep notes from meetings on hand for a year

Overdrive checkouts 87

New system started for checking books Library World

Kathy, Joni and Pat Harvey have been adding the library books Have over 1000 books on system \$240 per year. Online feature.

2 helpers for outdoor games day (sam carlson and conner weekly) and ani and ali will come help

Kathy purchased plates, napkins cups, balloons for open house

Cricut workshop in Broken Bow Kathy is going 4 credits, another board member can go and earn board 4 credits- 9-1:30 Sept 30th friday

Email from Library commission with rules of the library, We will display on bulletin board

Finish up cruze benet grant and can use some for traveling to the cricut workshop.

Friends of Library Report (Librarian) Next meeting is in August.

Met on Tuesday 8/9, next meeting in November

Going to do the Christmas Around Town, Kathy volunteered to make a bunch of Christmas cards on cricut and people are going to craft them with Friends of Library at community center that day.

Old/ Unfinished Business (President)

- **Fun In the Sun Open House Day**
 1. **Each board member bring 2 dozen cookies, Melody providing watermelon, and Kathy bought lemonade, big jug for outdoors Melody, Katie providing one for inside**
 2. **Volunteers to help from 1-5pm the 18th (conner weekly, sam carlson, ani and ali, and melody)**
 3. **Outdoor games include bowling, dominoes, kick croquet, frisbee disc golf, Playground classic (4 square, hopscotch, etc) Tenzi for inside**
 4. **Sublime boutique donating some prizes for drawing on library open house day (reviews)**

Equipment/Book Needs (President)

- **Board virtually approved 7/12/22 getting library world software, Syd made motion, Melody 2nd that, 4 approved.**

New Business (President)

- **Need to put together a Movie night for after Labor day, find equipment. See if we could partner with school, put out there to find projector & screen. Syd going to talk to school.**
- **Set up a cricut day in the Library and promote. Push to september meeting.**

Logan County Library Board Minutes

8/11/22

- Melody would like to design some seasonal banners to put up on the ends of book cases, maybe feature clear pockets that books can be dropped in for display.
- We need to replace our Vice President with Syd or Lyndel (formerly was Cindy's position)
- Make motion that syd becomes vice president Melody
- Second that motion: Katie
- Approved

Accreditation/Grants (Secretary)

- Library Annual report due second Monday in February each year, Kathy will present with completed bibliostat survey & Jan-Dec finance report at Jan Commissioners meeting for approval.
- Accreditation application run thru with board, **review each checked item.**
- Discuss Survey reports on hours of operation and adjust if needed.
- Kathy and/or a board member should attend 2 county commission meetings a year.
- Need to start posting our financial reports, checkouts, etc on our chamber web page
- **We have a website that needs updated or simply removed that Kathy Hoberg set up, Decide if we are going to use it or chamber site for posting? Syd made motion to remove it, katie second, approved to remove website and use chamber site for posting.**
- **Melody is going to fill out poll for hours for accreditation**
- **Syd is doing technology plan for accreditation**
- **Melody contact Christa and let her know ILS is online. Its ILS is available online.**
- **Kathy checking with great plains comm about voice mail**
- **Melody do a summary of each month to submit to county commissioner**
- **Melody to post monthly summaries on website or facebook monthly**
- **Review policies in the book in september meeting.**

Next Meeting DATE: 9/8/22 4:30pm

Motion to Adjourn: Melody

2nd the motion to Adjourn: Katie

Vote passes: Approved

Meeting Adjourned (President) Time: 5:42 pm